SECTION 1: COVER PAGE

(1) Grant Number:	20BV5315520						
(2) Recipient Program Year:	10/1 - 9/30						
(3) Federal Fiscal Year:	2020	•					
☐ IHBG-CARES ☐ (4) Initial Plan (Complete this Section then proceed to Section 2) or an Amended IHP ☐ (6) Annual Performance Report (Complete items 27-30 and proceed to Section 3) ☐ (7) Tribe ☐ (8) TDHE ☐ (9) Name of Recipient: Swinomish Housing Authority ☐ (10) Contact Person:							
Lance Simons							
(11) Telephone Number with A	Area Code (999) 999-9999 :						
(360) 466-4081							
(12) Mailing Address:							
P.O. Box 677							
(13) City:	(14) State: (1	5) Zip Code (99999 or 99999-9999):					
La Conner	Washington	98221					
(16) Fax Number with Area Co	de (if available) (999) 999-9999 :						
(17) Email Address (if availabl	e):						
lsimons@swinomish.nsn.us							
(18) If TDHE, List Tribes Belov							
Swinomish Tribal Indian Commun	ity						
(19) Tax Identification Number	:	61-1597872					
(20) DUNS Number:	052052891						
(21) CCR/SAM Expiration Date	(21) CCR/SAM Expiration Date (MM/DD/YYYY):						
(22) IHBG-CARES Amount:	\$349,370						
Date Started Preparing for CO	OVID-19	03/17/2020					
	(23) Name of Authorized IHP Submitter:						

(24) Title of Authorized IHP Submitter:	Executive Director
(25) Signature of Authorized IHP Submitter:	
(26) IHP Submission Date(MM/DD/YYYY):	
(27) Name of Authorized APR Submitter:	
(28) Title of Authorized APR Submitter:	
(29) Signature of Authorized APR Submitter:	
(30) APR Submission Date (MM/DD/YYYY):	

Certification: The information contained in this document is accurate and reflects the activities actually planned or accomplished during the program year. Activities planned and accomplished are eligible under applicable statutes and regulations.

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosure of information, including intentional disclosure, is subject to a civil money penalty not to exceed \$10,000 for each violation.

APR: REPORTING ON PROGRAM YEAR PROGRESS

Complete the shaded section of text below to describe your completed program tasks and actual results. Only report on activities completed during the 12-month program year. Financial data should be presented using the same basis of accounting as the Schedule of Expenditures of Federal Awards (SEFA) in the annual audit. For unit accomplishments, only count units when the unit was completed and occupied during the year. For households, only count the household if it received the assistance during the previous 12-month program year. (NAHASDA § 404(b))

Program Descriptions

1.1. Program Name and Unique Identifier:

Unique Identifier

COVID-19 Prevention

COVID-19 Prevention - 1- Maintaining Essential Operations and Maintenance of NAHASDA Assisted Homes

1.2. Program Description (This should be the description of the planned program.):

Maintaining essential operations and maintenance of NAHASDA assisted homes. The office and maintenance staff are working with limited essential employees on staggered schedules to limit the potential spread of Coronavirus. The rest of the time, the staff are working from home. Expenses are covered for telecommunting for essential staff will cover cell phone, internet, and supplies. Additional PPE and sanitizing supplies will also be purchased for the maintenance staff. Maintenance staff will be working on emergency work orders and repairs as needed. The program will continue for 5 months, until September 30, 2020 and will represent 31% of the operations costs for this time period.

.3. Eligible Activity Number (Select one activity from the Eligible Activity list. For any activity nvolving housing units as the output measure (excluding operations and maintenance), do not ombine homeownership and rental housing in one activity, so that when housing units are eported in the APR they are correctly identified as homeownership or rental.):								
(20) Operation and Maintenance of NAHASD/ 1.4. Intended Outcome Number (Selection can have only one outcome. If more than each outcome.):	one outcome from	the Outcome list. Each program						
(6) Assist affordable housing for low income h	nouseholds							
Describe Other Intended Outcome (Only	/ if you selected "Ot	ther" above):						
,		al outcome from the Outcome list.):						
(6) Assist affordable housing for low income								
Describe Other Actual Outcome (Only it	you selected "Othe	er" above.):						
·		ds that will be assisted under the program.):						
∑Low-income Indian Households	ow income Indian Ho	useholds Non-Indian Households						
1.7. Types and Level of Assistance (Deto each household, as applicable.):	escribe the types ar	nd the level of assistance that will be provided						
This program includes the operations and m repairs are for emergency work orders only, blackberries, and working as a single employ addressed, the staff are required to enter with	ndividuals working ovee on individual vac	outdoors alone to maintain lawns and problem ant units. When an emergency work order is						
1.8. APR: Describe the accomplishment 24 CFR § 1000.512(b)(3), provide an anal		e 12-month program year. In accordance with n of cost overruns or high unit costs.						
This program included the operations and maintenance and general repairs to NAHASDA Homes. Maintenance completed 103 work orders on NAHASDA Assisted homes. The repairs were typically for emergency work orders only, and for work orders involving outdoor work to maintain lawns and problem blackberries, and working as a single or two employees on individual vacant units. Before the work order was addressed, the staff were required to enter with full PPE: face mask, gloves, and disposable protective suits when required extended work time was required.								
1.9: Planned and Actual Outputs for 12	-Month Program Y	ear						
Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program						
41								
APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year						
41								

			Program Descriptions
2.1. Program Name and Unique Identifier:	Unique Identifier	COVID-19 Prevention	
COVID-19 Prevention - 2 - Maintainii	ng Essential Operation	ons and Maintenance of 1	937 Act Homes
2.2. Program Description (This program.):	should be the desc	cription of the planned	
This program is designed for mainta staff are working with limited essen Coronavirus. The rest of the time, the for essential staff and will cover cell also be purchased for the maintenation and will represent 62% of the operation.	tial employees on s he staff are working I phone, internet, a nnce staff, The prog	staggered schedules to I g from home. Expenses nd supplies. Additional F gram will continue for 5 r	imit the potential spread of are covered for telecommunting PPE and sanitizing supplies will
2.3. Eligible Activity Number (S involving housing units as the output combine homeownership and rental reported in the APR they are corrected.	ut measure (excludi I housing in one ac	ing operations and main tivity, so that when hous	tenance), do not sing units are
(2) Operation of 1937 Act Housing [20 2.4. Intended Outcome Number can have only one outcome. If more each outcome.):	(Select one outcon		
(6) Assist affordable housing for low in	ncome households		
Describe Other Intended Outcom	e (Only if you sele	cted "Other" above):	
2.5 Actual Outcome Number (In	the APR identify the	ne actual outcome from	the Outcome list.):
(6) Assist affordable housing for low i Describe Other Actual Outcome		ed "Other" above):	
Describe enter Actual enterine	(Ormy in your concord	ou outer above.j.	
2.6 Who Will Be Assisted (Desc	cribe the types of ho		ssisted under the program.): lon-Indian Households
2.7. Types and Level of Assistand to each household, as applicable.):	,	types and the level of as	sistance that will be provided
The Program includes the operation emergency work orders only, individ working as a single employee on indistaff are required to enter with full PF	uals working outdoc ividual vacant units,	ors alone to maintain lawr as needed. When an eme	rgency work order is addressed, the

2.8. APR: Describe the accomplishments for the APR in the 12-month program year. In accordance with 24 CFR § 1000.512(b)(3), provide an analysis and explanation of cost overruns or high unit costs.

This program included the operations and maintenance and general repairs to NAHASDA Homes. Maintenance completed 208 work orders on 1937 Act homes. The repairs were typically for emergency work orders only, and for work orders involving outdoor work to maintain lawns and problem blackberries, and working as a single or two employees on individual vacant units. Before the work order was addressed, the staff were required to enter with full PPE: face mask, gloves, and disposable protective suits when required extended work time was required.

Planned Number of **Acres** To Be Planned Number of Units to be of Households Completed in Year Under this Program Purchased in Year Under this Program To Be Served in Year Under this Program 79 APR: Actual Number of **Units** Completed APR: Actual APR: Actual Number of Acres in Program Year Number of Purchased in Program Year Households Served in Program Year 79

Program Descriptions							
3.1. Program Name and Unique dentifier:	Unique Identifier	COVID-19 Prevention					
COVID-19 Prevention - 3 - Homeown	ner Health and Safety	у					
3.2. Program Description (This program.):	should be the desc	cription of the planned					
assistance will come in the form of and continuing serves will assure the	water, sewer, and end ender will	vith health and safety issues within their home. Such electrical issue repair or continuing service. The repair have clean, hot, and accessible running water to e potential spread of the Coronavirus. The program will					
.3. Eligible Activity Number (Select one activity from the Eligible Activity list. For any activity nvolving housing units as the output measure (excluding operations and maintenance), do not combine homeownership and rental housing in one activity, so that when housing units are eported in the APR they are correctly identified as homeownership or rental.):							
(16) Rehabilitation Assistance to Exist	ing Homeowners [20	02(2)]					
		ne from the Outcome list. Each program e applies, create a separate program for					
(3) Improve quality of substandard ur	nits						
Describe Other Intended Outcom	e (Only if you seled	cted "Other" above):					
3.5 Actual Outcome Number (In	the APR identify th	ne actual outcome from the Outcome list.):					
(3) Improve quality of substandard u	nits						
Describe Other Actual Outcome	(Only if you selected	ed "Other" above.):					
3.6 Who Will Be Assisted (Desc	cribe the types of ho	ouseholds that will be assisted under the program.):					
∑Low-income Indian Households	Non-low income In	dian Households Non-Indian Households					
B.7. Types and Level of Assistand o each household, as applicable.):	•	types and the level of assistance that will be provided					

Health and safety issues such as electrical, plumbing, water and sewer repair, up to \$2500 per unit.

3.8. APR: Describe the accomplishments for the APR in the 12-month program year. In accordance with 24 CFR § 1000.512(b)(3), provide an analysis and explanation of cost overruns or high unit costs.

SHA assisted 13 homeowner occupied homes with electrical, water and sewer repair, and damages caused by water damage.

Planned Number of **Acres** To Be Planned Number of Units to be of Households Completed in Year Under this Program Purchased in Year Under this Program To Be Served in Year Under this Program 10 APR: Actual Number of **Units** Completed APR: Actual APR: Actual Number of Acres in Program Year Number of Purchased in Program Year Households Served in Program Year 13

4.1. Program Name and Unique Identifier:	Unique Identifier	COVID-19 Prevention
COVID-19 Prevention - 4 - Housing N	Management Services	s
4.2. Program Description (This program.):	should be the desc	cription of the planned
management of affordable housing	projects. The office tential spread of Co	nousing, including preparation of work specifications, and estaff is working with limited essential employees on pronavirus. When possible, staff will be working from eptember 30, 2020.
involving housing units as the outpu	ut measure (excluding I housing in one act	om the Eligible Activity list. For any activity ng operations and maintenance), do not tivity, so that when housing units are neownership or rental.):
(19) Housing Management Services [2	202(4)]	
		ne from the Outcome list. Each program e applies, create a separate program for
(6) Assist affordable housing for low in	ncome households	
Describe Other Intended Outcom	e (Only if you selec	cted "Other" above):
4.5 Actual Outcome Number (In	the APR identify th	ne actual outcome from the Outcome list.):
(6) Assist affordable housing for low i	ncome households	
Describe Other Actual Outcome	(Only if you selecte	d "Other" above.):
4.6 Who Will Be Assisted (Desc	cribe the types of ho	ouseholds that will be assisted under the program.):
∑Low-income Indian Households	Non-low income Inc	dian Households Non-Indian Households
4.7. Types and Level of Assistand to each household, as applicable.):	,	ypes and the level of assistance that will be provided
	spections/work orde	nt the spread of Covid-19. Activities include but not limited to ers, maintaining wait lists, processing housing rental on.
·		R in the 12-month program year. In accordance with planation of cost overruns or high unit costs.
Activities include preparation of world	k orders, inspections/	d by appointment in to prevent the spread of Covid-19. /work orders, maintaining wait lists, processing housing election. Additionally, working with our payment services, a

Program Descriptions

website was developed to process payments online in an effort to limit foot traffic into the housing office.

Planned Number Planned Number of Acres To Be Planned Number of Units to be of Households Completed in Year Under this Program Purchased in Year Under this Program To Be Served in Year Under this Program 130 APR: Actual Number of **Units** Completed APR: Actual APR: Actual Number of Acres in Program Year Number of Purchased in Program Year Households Served in Program Year 133

		Program Descriptions						
5.1. Program Name and Unique Identifier:	Unique Identifier	COVID-19 Respond						
COVID-19 Respond - 1 - Housing Ser	vices to Residents							
5.2. Program Description (This program.):	should be the desc	cription of the planned						
The provision of housing-related services for affordable housing to respond to COVID-19, specifically transition and referrals services for residents								
involving housing units as the output	it measure (excludi I housing in one ac	om the Eligible Activity list. For any activity ing operations and maintenance), do not tivity, so that when housing units are meownership or rental.):						
(18) Other Housing Services [202(3)]								
		ne from the Outcome list. Each program e applies, create a separate program for						
(12) Other – must provide description	in boxes 1.4 (IHP) ar	nd 1.5 (APR) below						
Describe Other Intended Outcome	e (Only if you seled	cted "Other" above):						
Continue serving residents of afforda	ble housing with ad	ditional housing services						
5.5 Actual Outcome Number (In	the APR identify the	ne actual outcome from the Outcome list.):						
(12) Other – must provide description	in boxes 1.4 (IHP) a	nd 1.5 (APR) below						
Describe Other Actual Outcome	(Only if you selecte	ed "Other" above.):						
The SHA office continued to operate made to assist tenants with housing		and working from home when possible. Every effort was						
5.6 Who Will Be Assisted (Desc	ribe the types of ho	ouseholds that will be assisted under the program.):						
	Non-low income In	idian Households Non-Indian Households						

Low-income Indian Households

5.7. Types and Level of Assistance (Describe the types and the level of assistance that will be provided to each household, as applicable.):

Transition and referrals services for residents of affordable housing. This includes required pre-occupancy policy classes, tenant living standards assistance, and referrals and/or partnering with other departments and organizations to assist tenants with other housing services.

5.8. APR: Describe the accomplishments for the APR in the 12-month program year. In accordance with 24 CFR § 1000.512(b)(3), provide an analysis and explanation of cost overruns or high unit costs.

The SHA made available to all tenants cleaning supplies, face coverings, and hand sanitizers. We referred tenants to other services such as Swinomish social services, SITC HR, Skagit County Community Action, and employment services when housing as unable to assist.

Planned Number Planned Number of Acres To Be Planned Number of Units to be of Households Completed in Year Under this Program Purchased in Year Under this Program To Be Served in Year Under this Program 130 APR: Actual Number of **Units** Completed APR: Actual APR: Actual Number of Acres in Program Year Number of Purchased in Program Year Households Served in Program Year 130

SECTION 5: BUDGETS

NAHASDA §§ 102(b)(2)(C), 404(b)

(1) Sources of Funding (NAHASDA § 102(b)(2)(C)(i), (404(b)) (Complete the <u>non-shaded</u> portions of the chart below to describe your estimated or anticipated sources of funding for the 12-month program year. APR Actual Sources of Funding -- Please complete the shaded portions of the chart below to describe your actual funds received. Only report on funds actually received and under a grant agreement or other binding commitment during the 12-month program year.)

		IHP			APR						
SOURCE	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(٦)	(K)
	Estimated	Estimated	Estimated	Estimated	Estimated	Actual	Actual	Actual total	Actual funds	Actual	Actual
	amount on	amount to	total sources	funds to be	unexpended	amount on	amount	sources of	expended	unexpended	unexpended
	hand at	be received	of funds	expended	funds	hand at	received	funding	during 12-	funds	funds
	beginning of	during 12-	(A+B)	during 12-	remaining at	beginning of	during 12-	(F+G)	month	remaining at	obligated but
	program	month		month	end of	program	month		program	end of 12-	not expended
	year	program		program	program	year	program		year	month	at end of 12-
		year		year	year (C-D)		year			program year	month
										(H - I)	program year
IHBG-CARES Funds	\$0	\$349,370	\$349,370	\$349,370	\$0	\$0	\$349,370	\$349,370	\$343,692	\$5,678	\$0

TOTAL	\$0	\$349,370	\$349,370	\$349,370	\$0	\$0	\$349,370	\$349,370	\$343,692	\$5,678	\$0
TOTAL Columns C & H, 2 through 10			\$0					\$0			

Notes:

- a. For the IHP, fill in columns A, B, C, D, and E (non-shaded columns). For the APR, fill in columns F, G, H, I, J, and K (shaded columns).
- b. Total of Column D should match the total of Column N from the **Uses of Funding table below**.
- c. Total of Column I should match the Total of Column Q from the Uses of Funding table below.
- d. For the IHP, describe any estimated leverage in Line 3 below (Estimated Sources or Uses of Funding). For the APR, describe actual leverage in Line 4 below.

(2) Uses of Funding (NAHASDA § 102(b)(2)(C)(ii)) (Note that the budget should not exceed the total funds on hand (Column C) and insert as many rows as needed to include all the programs identified in Section 3. Actual expenditures in the APR section are for the 12-month program year

		IHP		APR			
PROGRAM NAME	(L) Prior and current year IHBG (only) funds to be expended in 12- month program year	(M) Total all other funds to be expended in 12- month program year	(N) Total funds to be expended in 12-month program year (L+M)	(O) Total IHBG (only) funds expended in 12-month program year	(P) Total all other funds expended in 12-month program year	(Q) Total funds expended in 12- month program year (O+P)	
COVID-19 Prevention - 1- Maintaining Essential Operations and Maintenance of NAHASDA Assisted	\$50,020		\$50,020	\$50,015		\$50,015	
COVID-19 Prevention - 2 - Maintaining Essential Operations and Maintenance of 1937 Act Homes	\$84,350		\$84,350	\$84,325		\$84,325	
COVID-19 Prevention - 3 - Homeowner Health and Safety	\$25,000		\$25,000	\$21,390		\$21,390	

COVID-19 Prevention - 4 - Housing Management Services	\$86,000		\$86,000	\$85,991		\$85,991
COVID-19 Respond - 1 - Housing Services to Residents	\$35,000		\$35,000	\$32,981		\$32,981
Planning and Administration	\$69,000		\$69,000	\$68,990		\$68,990
TOTAL	\$349,370	\$0	\$349,370	\$343,692	\$0	\$343,692

Notes:

- a. Total of Column L cannot exceed the IHBG funds from Column C, Row 1 from the Sources of Funding table in Line 1 above.
- b. Total of Column M cannot exceed the total from Column C, Rows 2-10 from the Sources of Funding table in Line 1 above.
- c. Total of Column O cannot exceed total IHBG funds received in Column H, Row 1 from the Sources of Funding table in Line 1 above.
- d. Total of Column P cannot exceed total of Column H, Rows 2-10 of the Sources of Funding table in Line 1 above.
- e. Total of Column Q should equal total of Column I of the Sources of Funding table in Line 1 above.
- (3) Estimated Sources or Uses of Funding (NAHASDA § 102(b)(2)(C)). (Provide any additional information about the estimated sources or uses of funding, including leverage (if any). You must provide the relevant information for any planned loan repayment listed in the Uses of Funding table on the previous page. This planned loan repayment can be associated with Title VI or with private or tribal funding that is used for an eligible activity described in an IHP that has been determined to be in compliance by HUD. The text must describe which specific loan is planned to be repaid and the NAHASDA-eligible activity and program associated with this loan):

(4) APR (NAHASDA § 404(b)) (Enter any additional information about the actual sources or uses of funding, including leverage (if any). You must provide the relevant information for any actual loan repayment listed in the Uses of Funding table on the previous page. The text must describe which loan was repaid and the NAHASDA-eligible activity and program associated with this loan.):

SECTION 7: INDIAN HOUSING PLAN CERTIFICATION OF COMPLIANCE

NAHASDA § 102(b)(2)(D)

By signing the IHP, the recipient certifies its compliance with Title II of the Civil Rights Act of 1968 (25 USC Part 1301 et seq.), and ensures that the recipient has all appropriate policies and procedures in place to operate its planned programs. The recipient should not assert that it has the appropriate policies and procedures in place if these documents do not exist in its files, as this will be one of the items verified during any HUD monitoring review.

(1) In accordance with applicable statutes, the recipient certifies that: It will comply with Title II of the Civil Rights Act of 1968 in carrying out this Act, to the extent that su title is applicable, and other applicable federal statutes. Yes No	ch
(2) In accordance with 24 CFR 1000.328, the recipient receiving less than \$200,000 under FCAS certifies that: There are households within its jurisdiction at or below 80 percent of median income. Yes No Not Applicable •	
(3) The following certifications will only apply where applicable based on program activities. a. It will maintain adequate insurance coverage for housing units that are owned and operated or assisted with grant amounts provided under NAHASDA, in compliance with such requirements as may be established by HUD; Yes No Not Applicable	
b. Policies are in effect and are available for review by HUD and the public governing the eligibility, admission, and occupancy of families for housing assisted with grant amounts provided under NAHASDA; Yes No Not Applicable	
c. Policies are in effect and are available for review by HUD and the public governing rents charged including the methods by which such rents or homebuyer payments are determined, for housing assisted with grant amounts provided under NAHASDA; and Yes No Not Applicable	j,
d. Policies are in effect and are available for review by HUD and the public governing the management and maintenance of housing assisted with grant amounts provided under NAHASDA Yes No Not Applicable	

SECTION 8: IHP TRIBAL CERTIFICATION

NAHASDA § 102(c)

This certification is used when a Tribally Designated Housing Entity (TDHE) prepares the IHP or IHP amendment on behalf of a tribe.

This certification must be executed by the recognized tribal government covered under the IHP.

- (1) The recognized tribal government of the grant beneficiary certifies that:
- (2) It had an opportunity to review the IHP or IHP amendment and has authorized the submission of the IHP by the TDHE; or
- (3) It has delegated to such TDHE the authority to submit an IHP or IHP amendment on behalf of the Tribe without prior review by the Tribe.

(4) Tribe:	Swinomish Indian Tribal Community
(5) Authorized Official's Name and Title:	Steve Edwards
(6) Authorized Official's Signature:	
(7) Date (MM/DD/YYYY):	

SECTION 9: TRIBAL WAGE RATE CERTIFICATION

NAHASDA §§ 102(b)(2)(D)(vi), 104(b)

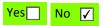
By signing the IHP, you certify whether you will use tribally determined wages, Davis-Bacon wages, or HUD determined wages. Check only the applicable box below.	
(1) You will use tribally determined wage rates when required for IHBG-assisted construction or maintenanc activities. The Tribe has appropriate laws and regulations in place in order for it to determine and distribute prevailing wages.	е
(2) You will use Davis-Bacon or HUD determined wage rates when required for IHBG-assisted construction maintenance activities.	or
(3) You will use Davis-Bacon and/or HUD determined wage rates when required for IHBG-assisted construction except for the activities described below.	
(4) If you checked the box in Line 3, list the other activities that will be using tribally determined wage rates:	

SECTION 12: AUDITS

24 CFR § 1000.544

This section is used to indicate whether a financial audit based on the Single Audit Act and 2 CFR Part 200 Subpart F is required, based on a review of your financial records.

Did you expend \$750,000 or more in total Federal awards during the APR reporting period?



If Yes, an audit is required to be submitted to the Federal Audit Clearinghouse and your Area Office of Native American Programs.

If No, an audit is not required.